

2019 MEETING & SEMINAR PACKAGES

BANQUET & CONVENTION FACILITIES

THE DUNEARN BALLROOM

The spacious 830sqm state-of-the-art ballroom can seat up to 500 people, making it a prime choice for life's most memorable events and celebrations.

Equipped with cutting-edge audio-visual facilities, a stage and dance floor, giant screens, wall-to-wall carpeting, LCD projectors and flexible partitioned walls, the possibilities for this ballroom are limited only by one's imagination.

Complemented by a team of dedicated banquet and catering professionals who are always on hand to provide thoughtful attention to every detail. The Dunearn Ballroom is an ideal venue for all events – large or intimate.

MAHOGANY ROOM

Fully equipped for ground-breaking functions that shape the financial and corporate landscape, the Mahogany Room can comfortably accommodate up to 16 people and is perfect for medium-scale events such as:

- Board Committee Meetings
- Brainstorming Sessions
- Mid-Size Corporate Retreats
- Group Training
- Seminar and Talks
- Staff Training and Meetings

OAK / ROSEWOOD ROOM

A perfect setting for an exchange of ideas and brainstorming amongst decision-makers, the Oak Room can accommodate up to 4 people and is an ideal venue for:

- Small Group Trainings
- Corporate / Board Meetings
- Interview Sessions

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1a) Full-Day Seminar Package A at S\$75.00 ++ per person

*Minimum Participants: 10 persons

- Complimentary use of meeting room from 9.00 am – 5.00 pm (8 Hours)
- Two coffee breaks comprising of coffee or tea and a selection of 3 snack items for each break
- One Lunch

1b) Full-Day Seminar Package B at S\$70.00 ++ per person

*Minimum Participants: 10 persons

- Complimentary use of meeting room from 9.00 am – 5.00 pm (8 Hours)
- One coffee break comprising of coffee or tea and a selection of 3 snack items for each break
- One Lunch

2a) Half-Day Seminar Package A at S\$60.00 ++ per person

*Minimum Participants: 10 persons

- Complimentary use of meeting room from 8.00 am – 12.00 noon (4 Hours) or 1.00 pm – 5.00 pm (4 Hours)
- One coffee break comprising of coffee or tea and a selection of 3 snack items
- One Lunch

2b) Half-Day Seminar Package B at S\$55.00 ++ per person

*Minimum Participants: 10 persons

- Complimentary use of meeting room from 8.00 am – 12.00 noon (4 Hours) or 1.00 pm – 5.00 pm (4 Hours)
- One Lunch
- This package DOES NOT include Coffee Break

2c) Half-Day Seminar Package C at S\$45.00 ++ per person

*Minimum Participants: 10 persons

- Complimentary use of meeting room from 8.00 am – 12.00 noon (4 Hours) or 1.00 pm – 5.00 pm (4 Hours)
- One coffee breaks comprising of coffee or tea and a selection of 3 snack items
- This package DOES NOT include Lunch

* **IMPORTANT NOTE:** Additional \$10.00++ per person will be imposed on the above stated packages for bookings less than 10 people and coffee break snack items is Chef's Choice.

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All the above packages also include the following items:

- Writing pads and pen.
- Usage of one flip chart and one whiteboard with selection of markers.
- Complimentary wireless internet access.
- Complimentary usage of one projector with screen.
- Complimentary one wireless microphone and AV system to facilitate your meeting.
- Complimentary parking passes for 20% of confirmed guests.

Food & Beverage:

- Rejuvenate yourself with three savoury and sweet snack items per coffee break.
- Dine at one of our lavish restaurants with your choice of set luncheon.
- Lavish buffet spread (Applicable for 30 or more guaranteed guests).
- Free flow of coffee and tea throughout seminar.
- Quench your thirst with Ice Mountain mineral water.
- Energize yourself with complimentary mints.

Terms and Conditions:

- First Deposit: A 30% non-refundable and non-transferable deposit is required upon signing of contract.
- The balance of the amount due to the Club shall be paid by cash or credit card immediately after the event.
- The Club will charge on the final number or the minimum guaranteed attendance whichever is higher, even if it falls short on the actual day.
- Price quoted is base on a minimum attendance of 10 persons.
- Raffles Town Club reserves the right to amend the packages and T&Cs without prior notice.

For enquiries, please call **6357 3325 / 326 / 388** or email **catering@rtc.com.sg**

Prices are in Singapore Dollars, subject to 10% service charge & prevailing government taxes and may change without prior notice. Prices & Packages are subject to change without prior notice.

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SEMINAR MENU

Kindly select 3 items from below

Name of Event: _____ (Please advise) Date: _____

AM Coffee Break Timing: _____ PM Coffee Break Timing: _____

Sandwich Selection

AM	PM		AM	PM	
<input type="checkbox"/>	<input type="checkbox"/>	Roasted Butter-Kaya	<input type="checkbox"/>	<input type="checkbox"/>	Tuna & Egg
<input type="checkbox"/>	<input type="checkbox"/>	Mini Croissant Chicken	<input type="checkbox"/>	<input type="checkbox"/>	Ham & Cheese
<input type="checkbox"/>	<input type="checkbox"/>	Roasted Beef	<input type="checkbox"/>	<input type="checkbox"/>	Shredded Chicken Mayo
<input type="checkbox"/>	<input type="checkbox"/>	Assorted Finger Sandwiches- 2 types (Smoked Salmon & Grilled Vegetables)			






Steamed Selection

AM	PM		AM	PM	
<input type="checkbox"/>	<input type="checkbox"/>	Mini Rice Kueh	<input type="checkbox"/>	<input type="checkbox"/>	Chicken Siew Mai
<input type="checkbox"/>	<input type="checkbox"/>	Crystal Dumpling 🥬	<input type="checkbox"/>	<input type="checkbox"/>	Chicken Char Siew Pau
<input type="checkbox"/>	<input type="checkbox"/>	Lotus Pau 🥬	<input type="checkbox"/>	<input type="checkbox"/>	Har Kow (Prawn Dumpling)
<input type="checkbox"/>	<input type="checkbox"/>	Wah Koo Kueh with Putu Mayam Sugar 🥬	<input type="checkbox"/>	<input type="checkbox"/>	Mini Soon Kueh with Condiments
<input type="checkbox"/>	<input type="checkbox"/>	Chwee Kueh with Salted Turnip 🥬	<input type="checkbox"/>	<input type="checkbox"/>	Glutinous Rice in Lotus Leaf
<input type="checkbox"/>	<input type="checkbox"/>	Plain Chee Chong Fun with Condiments			


🥬 - Vegetarian Items

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Baked, Deep-fried and Pastry Selection

AM	PM		AM	PM	
()	()	Baked Vegetable Curry Puff 	()	()	Crispy Shrimp Wanton
()	()	Vegetarian Spring Roll 	()	()	Fried Chicken Mid-Wing
()	()	Mini Tomato Pizza 	()	()	Baked Chicken Sausage Roll
()	()	Vegetarian Samosa 	()	()	Baked Mini Salmon & Leek Quiche
()	()	Baked Mini Mushroom Pie 	()	()	Red Bean Mien Chang Kueh
()	()	Fried Yam Cake with Chilli sauce	()	()	Assorted Danish Pastries
()	()	Deep-fried Glutinous Rice Ball with Red Bean Paste			

Sweet, Cake and Fruit

AM	PM		AM	PM	
()	()	Exotic Fruit Tart	()	()	Mini Strawberry Cheese Cake
()	()	Chocolate Éclair	()	()	Mini Tiramisu Cake
()	()	Mini Pastries Cake	()	()	Pandan Kaya Cake
()	()	Mini Brownie Cake	()	()	Assorted Swiss Roll
()	()	Apple Strudel	()	()	Chocolate Muffin
()	()	Assorted Fruit Platter 			

 - Vegetarian Items